

PROCEDURE TO APPLY FOR APPRENTICESHIP TRAINING IN NATS PORTAL:

Step 1: Log on to NATS Portal using your User ID/E-mail ID and password obtained after enrollment.

Step 2: In the home page click on “Establishment Requests” Menu and Select Option “Find Establishments” from Drop down Menu

Step 3: Once you click on “Find Establishment”, below page appears with two “Search Criteria”. i.e. Options to Search by 1) Preferences and 2) Establishment Name

Step 4: Upload your resume in PDF format.

Step 5: Choose appropriate options, Preferences and click “Search” button.

Step 6: Once you click on “Search” you will get the Establishment details, select your Establishment, you wish to apply for the training. Applicants can apply up to 100 Establishments.

Step 7: Select “Apply” button given at the bottom of the page. Once you click on “Apply” button a message will appear as “Successfully applied for the training position. Based on availability, you will be contacted by the Establishment”.

Please Note: Selection of Apprentices will be purely Employer’s prerogative.