



शिक्षता प्रशिक्षण बोर्ड, (दक्षिण क्षेत्र )  
**BOARD OF APPRENTICESHIP TRAINING (SOUTHERN REGION)**

(मानव संसाधन विकास मंत्रालय, उच्चतर शिक्षा विभाग, भारत सरकार का स्वायत्त संस्थान)  
(An Autonomous Body under Ministry of Human Resource Development,  
Department of Higher Education, Government of India)

सी.आई.टी. अहाता, तरमणि, चेन्नै - 600 113.  
C.I.T. Campus, Taramani, Chennai - 600 113.

National Web Portal : [www.mhrdnats.gov.in](http://www.mhrdnats.gov.in)



**Tender Documents**

**Single Bid System**

Tender No. Q/BOAT(SR)/18-19

Date: 25.03.2019

- Due date & time of receipt of Tender **15:00 hrs on 03/04/2019**
- Due date & time of opening of Tender **15:30 hrs on 04/04/2019**
- Date & time of Inspection of Vehicle 26/03/2019 to 02/04/2019 during working hours except Saturday, Sunday and Government Holidays.

**Sub: Disposal of Old and Condemned Vehicle -reg.**

Sir

Sealed tenders are invited in the prescribed Tender form by this Office from interested eligible parties for disposal of old condemned office vehicle lying on "**AS IS WHERE IS**" BASIS, at this office duly superscripted **Tender No. Q/BOAT(SR)/18-19 dated 25/03/2019 and Due Date 03/04/2019.**

SNo	Registration No.	Model	Make
1	TN 07 K 6685	1999	Maruti Omni

**Contact Person:** The Director of Training,  
Board of Apprenticeship training-SR,  
CIT Campus, IV Cross road,  
Taramani, Chennai-600 113

The tenders will be received at our above office up to 15:00 hours on the due date indicated above and will be opened on the opening date as indicated at 15:30 hours in presence of tenderers or their authorized representatives. Board of Apprenticeship Training (SR), Chennai reserves the right to accept or reject any tender in full or part without assigning any reasons whatsoever. The BOAT(SR) shall not be responsible for delay, loss or non-receipt of tender documents sent by post.

Notes:

1. Tenders submitted in prescribed form only will be entertained.
2. The tender document is not transferable.
3. In the event of the due date & date of tender opening being declared a closed holiday for Central Govt. offices, the due date for submission of tender documents and the opening of tender will be on the following working day at the appointed time and venue.
4. The bidder can quote for Vehicle with the requisite EMD amount.
5. ***Bid Security / Earnest Money Deposit (EMD) of Rs. 500/- in Demand draft shall accompany tender documents and without any exemption to any type of bidder.***
6. The tender without the prescribed EMD amount will be rejected.
7. Late Tender will not be accepted after due date and prescribed time.
8. The Tender documents should contain filled Annexure-A, Signed terms and conditions, EMD amount, photocopies of PAN card and aadhar card/Voter ID
10. Tender No., Item description and Due Date of opening should be clearly mentioned on the envelope.

Yours faithfully,

Director of training

Enc1: 1) Tender Form

2) Annexure-I

**BOARD OF APPRENTICESHIP TRAINING (SOUTHERN REGION)**  
[An Autonomous Body under Ministry of Human Resources Development ,  
Department of Higher Education, Government of India]  
C.I.T. Campus, IV Cross Road, Taramani, Chennai-600 113.

**GENERAL TERMS AND CONDITIONS OF THE TENDER FOR DISPOSAL OF  
VEHICLES**

**1. DEFINITION:**

The following expression used in the Sale Order/Tender documents shall have the meaning as indicated against each of these:

- 1.1 The 'Seller' mean the Board of Apprenticeship Training (SR), an Autonomous Body under Ministry of Human Resources Development, Department of Higher Education, Government of India, C.I.T. Campus, IV Cross Road, Taramani, Chennai-600 113 and shall include its successors and assigns.
- 1.2 The 'purchaser' shall mean the person, firm or corporation to whom Sale Order is to be issued.

**2. GENRRAL INSTRUCTIONS TO TENDERERS**

- 2.1 Tenderers must submit their tender in the enclosed form only, duly signed, with the name and address written in block letters. One copy of these terms and conditions duly signed on all the pages must be submitted along with the completed tender form.
- 2.2 Tenders must be submitted in sealed cover superscribed with the tender number and its due date.
- 2.3 The rate should be quoted as per the unit given against the item. The rate must be clearly written both in figures and in words without any overwriting. The corrections, if my, must be initiated with date by the tenderer.
- 2.4 The rates should be quoted exclusive of all taxes and duties. All statutory taxes and duties shall be charged extra on prevalent rates at the time of delivery(hand over), over and above the rates quoted by tenderers and shall be paid by the tenderer in full.
- 2.5 The goods are sold "**as is where is**" basis lying in BOAT (SR). The Vehicle shall be removed by the buyer with all faults and notwithstanding any error or mis-statement of description, measurement, quantity, weight, enumeration or otherwise and without question on the part of purchaser, and no claim shall lie against seller for compensation nor shall allowance be made on account of such faults, mis-statements or errors although the same satisfy himself thoroughly as to what is .offered for sale before

submitting his tender and may inspect the goods prior to tendering and shall be deemed (whether or not such inspection shift have in fact taken place) to have had notice of all defects as aforesaid which might have discovered on inspection and shall not be entitled to compensation on account thereof. Nor shall any party to this contract be entitled to claim or recover from the other any compensation by way of damages or otherwise of the goods sold are not available by reasons of not being at specific place and the contract shall stand cancelled.

- 2.6 The offer must be firm and valid for acceptance for minimum period of three months from the date of opening of the tender.
- 2.7 Once the contract is finalized, no revision of rate will be entertained during the currency of the contract.
- 2.8 The tender documents are not TRANSFERABLE.
- 2.9 The tender shall be completely filled in all respects. The incomplete tender in any particular manner shall be liable for rejection.
- 2.10 Tender shall submit their quotations in firm figures and without qualifications, variations or additions in the terms of the tender documents at the minimum upset price mentioned in Annexure. Tender containing qualifying expression such as “subject to minimum acceptable” or “subject to prior sale” of any other qualifying expression or incorporating term and conditions which are at variance with the terms and conditions incorporated in the tender documents shall be liable to be rejected.
- 2.11 The address given in the tender shall be deemed to be the Purchaser’s business address and the correspondence sent on that address shall be considered have been delivered to the purchaser.

### **3. DECLARATION**

Tenderer must state whether he is the relative of Director or any Member of the Governing Body of this office or tenderer is a firm in which our any Member/ Director or his relative is a partner or tenderer is company in which or any Member/ Director or his relatives are member(s) or Director(s).

### **4. INSPECTION OF VEHICLES:**

The intending tenderers can inspect the vehicles as per the schedule mentioned in disposal tender notice. One tenderer would be entertained at a time.

## 5. **BID SECURITY / EARNEST MONEY AND SECURITY DEPOSIT**

5.1 Each tender must be accompanied with the requisite amount of Bid Security/ EARNEST MONEY DEPOSIT (E.M.D.) as indicated in the tender form by way of a crossed Demand Draft in favour of “Board of Apprenticeship Training (SR)” payable at Chennai. Bid Security / EMD will not be accepted in any other form and tender received without Bid Security/ Earnest Money as required will be rejected. No adjustment will be made in respect of Bid Security/ Earnest Money against any other bills /deposits.

5.2 **The Earnest money of the successful bidder will be released only after the deposit of the bid amount.**

Earnest money will be adjusted as bid amount and will be forfeited, if he fails to honour the bid. In case of failure to deposit final bidding amount, the vehicle may once again taken up for re-auction. .

5.3 The Bid Security/ Earnest Money Deposit/ Security Deposit shall bear no interest. The Bid Security /EMD of the unsuccessful tenderers will be refunded on acceptance of work order by the successful tenderer.

## 6. **ISSUE OF SALE LETTER**

6.1 The successful tenderer with highest bid will be issued a Sale Letter and within 5 days from the date of sale letter, the purchaser shall deposit full value of the vehicle including applicable duties / taxes. Payment for material should be by crossed demand draft in favour of “Board of Apprenticeship Training (SR)” payable at Chennai.

6.2 After getting the sale order and making the full payment,, the purchaser will have to make his/ their own arrangement for loading and transportation of the vehicles at their own cost, after satisfying all the security and safety regulations in force within the office.

6.3 The vehicle shall be removed from the BOAT (SR) site within 5 days from the date of sale letter.

6.4 The person taking delivery must carry proper authorization from the Purchaser.

6.5 The Board of Apprenticeship Training (SR) reserves the right to accept or reject in part or full of any tender or all tenders without assigning any reason, whatsoever.

**7. DISPUTES**

7.1 In the event of any disputes or difference of opinion between the seller and the purchaser to the respective rights and obligations of the parties hereunder or as to the true intent and meaning of these presents or any articles or conditions thereof, such dispute or difference of opinion (except the matter regarding which the decision has been specially provided for, in the terms and conditions) shall be referred to the sole arbitrator of the Director of this Institute or his nominated representatives and whose decision shall be final, conclusive and binding on the parties.

**8. LEGAL JURISDICTION**

8.1 In case of any legal issue arising out of the tender contract the same will be subject to the jurisdiction of the Court at Chennai only to exclusion of all other Court or courts.

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The above terms and conditions have been read by me/us and I/we shall abide by the same.

Signature \_\_\_\_\_

Name of the behalf of \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

E-mail: \_\_\_\_\_

## Annexure – I

Tender No. Q/BOAT(SR)/18-19

1. Name of Tenderer \_\_\_\_\_
2. Address \_\_\_\_\_
3. Telephone, Fax & Mobile No \_\_\_\_\_
4. Email \_\_\_\_\_
5. PAN Number \_\_\_\_\_
6. ID Proof of Purchaser \_\_\_\_\_  
(Aadhar/Voter ID /Passport) \_\_\_\_\_

(Address should be completed and supported with proof (self-attested copies of Aadhar Card/Voter Identity Card/Passport and PAN card).The bidder should always be available for receiving communication at the given address.)

I /We submit my/ our highest quotation for the staff Car's offered for sale by the Board of Apprenticeship Training (SR), Chennai

S1. No	Vehicle Registration No.	Model	Make	Minimum Upset price	Amount Offered (Rs.)(Excluding Taxes)
1	TN 07 K 6685	1999	Maruti Omni	Rs.25000/-	

8. Tax as applicable to be paid extra by the bidder
9. I/we have very carefully gone through the terms and conditions of the tender particularly regarding Earnest Money and agree to abide by the same in letter and spirit. The decision of the Board of Apprenticeship Training (SR) Government of India, or any dispute arising out of the offer should be binding on us. One copy of the terms and conditions is returned with tender form duly signed with date and seal as token of our acceptance.
10. I/we agree to the forfeiture of the earnest money if I/We fail to comply with all or any of the terms and conditions in whole or in part as laid down in the tender enquiry letter dated .....which would constitute and have force of a contract between me /us and NIB, if I/ We/ am/ are declare a successful bidder.
11. Bid Security/ Earnest money details: deposited with Bank Draft No.....  
Dated \_\_\_\_\_ Bank name .....

for Rs. 500/-

12.I/ We hereby undertake that the vehicle will be used for bona-fide / lawful purpose only. The procedures for name change, if required, will be undertaken by me, immediately after purchase.

13.I also declare that I **have /have not been** related to the officials of BOAT-SR or its board members in any way ( **Strike out depending on applicability**) and if related, these transactions are separate and will not have any impact on my relative's official duties and any discrepancies noticed at any point of time or later, I shall be held responsible legally or in all other ways.

Signature \_\_\_\_\_

Full Name \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

To

The Director,  
Board of Apprenticeship Training (SR)  
C.I.T. Campus, IV Cross Road,  
Taramani, Chennai-600 113.