

Instruction to the Candidates for the post of Analyst, Upper Division Clerk and Drivers

- 1) Hall Ticket shall be downloaded from 15-11-2023 after 1100 AM in their respective login <https://boat.cbtextampportal.in/#/login>, using the credentials Login user id as <Application Number> and <Date of Birth> i.e DD-MM-YYYY as password.
- 2) **Date of Examination:-** 25-11-2023 -SATURDAY
- 3) **Venue of examination:** UTC PVT.LTD, #672/476, ANNA SALAI, 3RD FLOOR, NEAR NANDANAM METRO STATION,CHENNAI, TAMIL NADU 600035
Location Map:(<https://maps.app.goo.gl/rqYuRnEK25fBwWiP6>)
- 4) **For** exact time and duration of exam, kindly refer Hall Ticket.
- 5) The Scheme of Examination is as follows:-

Post Code	Test Code	Test Nature	Test Type	Test Duration	Mode of Test	Screening / Qualifying Criteria for merit list
Analyst	Objective Questions Written Examination OQWE	Merit determination	MCQ (100 Questions) – 100 Marks The OQWE test shall be based on Graduate level syllabus :- General Intelligence (25 Questions -25 Marks) English language (Basic knowledge) (25 Questions -25 Marks) Numerical Aptitude (25 Questions -25 Marks) General Awareness Knowledge of noting & drafting & Hindi (25 Questions -25 Marks)	As per Hall Ticket	Computer Based Test(CBT)	All applicants appeared in the written test (CBT) will be called for Skill based assessment Test (SBAT) in computer.
	Skill Based Assessment Test SBAT	Merit determination	This test will consist of following 4 parts of total 50 Marks, as mentioned below:- A) MS Excel - Ability to use Math / Other functions, Formatting, Pivot Table - 15 Marks B) MS Word-Typing and Formatting-10 Marks C) MS Power Point-Ability to use Formatting, Charts, Shapes, Animation and Presentation-10 Marks D) MS Excel and Power point- Preparation of Reports-15 Marks The Syllabus mentioned in SBAT are illustrative & not exhaustive	As per Hall Ticket	Computer Based Test (CBT)	Merit List shall be prepared by combining the marks of OQWE and SBAT

Upper Division Clerk (UDC)	Objective Questions Written Examination OQWE	Merit determination	MCQ (100 Questions) – 100 Marks The OQWE test shall be based on Graduate level syllabus:- General Intelligence (25 Questions -25 Marks) English language (Basic knowledge) (25 Questions -25 Marks) Numerical Aptitude (25 Questions -25 Marks) General Awareness Knowledge of noting & drafting & Hindi (25 Questions -25 Marks)	As per Hall Ticket	Computer Based Test (CBT)	All applicants appeared in the written test (CBT) will be called for skill-based assessment Test (SBAT) in computer.
	Skill Based Assessment Test SBAT	Merit determination	This test will consist of following 4 parts of total 50 Marks, as mentioned below:- MS Excel - Ability to use Mathematical functions- 10 Marks MS Excel-Ability to use additional functions-10 Marks MS Excel and MS word-Mail Merge-10 Marks MS Word- Typing and formatting—20 Marks The Syllabus mentioned in SBAT are illustrative & not exhaustive	As per Hall Ticket	CBT	Merit List shall be prepared by combining the marks of OQWE and SBAT
Driver	Objective Questions Written Examination OQWE	Merit determination	MCQ (100 Questions) – 100 Marks The OQWE test shall be based on middle class level syllabus: General Intelligence with specific to the functional knowledge or profession of drivers (25 Questions -25 Marks) English language (Basic knowledge) (25 Questions -25 Marks) Numerical Aptitude (25 Questions -25 Marks) General Awareness with specific to the functional knowledge or profession of drivers (25 Questions -25 Marks)	As per Hall Ticket	CBT	Driving Skill test (DSK) would be conducted separately by BoAT(SR) to all the candidates and would be intimated at later stage and Driving Skill test is qualifying in nature.

- 6) It is also requested to visit our web site www.boat-srp.com for updates.
- 7) It is the sole responsibility of the candidates to ensure making necessary arrangements for attending the examinations
- 8) There will be no negative markings for the Computer based Test (CBT).